



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 08122021LJS SCS Bid 3 – HVAC Renovations (19) Locations**

**DEADLINE: August 12, 2021 11:00 AM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the school and location listed below:

**Snowden K-8 School 1870 North Parkway, Memphis, TN 38112 on July 19<sup>th</sup> at 9:30 a.m. CST.**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to William Webb, [webbw@scsk12.org](mailto:webbw@scsk12.org) and LaJuanna Jones-Sulton, [jonessultonlm@scsk12.org](mailto:jonessultonlm@scsk12.org) by 10:00AM/CST on July 29, 2021. Subject line of email shall read “IFB# 08122021LJS SCS Bid 3 – HVAC Renovations (19) Locations”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement’s website on August 5, 2021 by 4:00PM.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>July 12, 2021</b>
<b>Pre-Bid Meeting</b>	<b>July 19, 2021 @ 9:30am</b>
<b>Questions or Requests Due</b>	<b>July 29, 2021, @ 10:00am</b>
<b>Questions and Answers Posted</b>	<b>August 5, 2021, 4:00 pm</b>
<b>Bid Due / Bid Deadline</b>	<b>August 12, 2021, 11:00 am</b>

Thank you.  
Procurement Services  
Shelby County Schools